

Skate Melfort Constitution

REVISED MAY 2018

Constitution

ARTICLE 1 –Name

This organization shall be known as the **Skate Melfort (SM)**

ARTICLE 2 –Purpose

This organization shall be the governing body of Figure Skating in the City of Melfort and shall govern within the framework of the Skate Canada.

ARTICLE 3 –Goals & Objectives

The objectives of the Club shall be:

- a) To administer the operation of Figure Skating in the City of Melfort.
- b) To foster a general community spirit, among its members and all participants in figure skating.
- c) To maintain and increase the interest in figure skating.
- d) To have and exercise a general care, supervision and direction over the figure skating interests of its participants, coaches and members,

ARTICLE 4 –Membership

Membership is defined in the Skate Melfort as:

- a) Any skater registered with SM who has fees paid in due; does not have voting privileges.
- b) Any parent or legal guardian that has a skater registered with the SM; has voting privileges (one per family).
- c) An associate member is defined as any person who holds the same values as the SM but does not meet the criteria in a) or b) and would have voting privileges if the yearly membership fee is paid in full, or if the person holds a position on the SM Board of Directors, if elected or appointed. Associate members get only one vote.
- d) Roberts Rules of Order will apply.

ARTICLE 5—Board of Directors

- a) The Board of Directors for the SM shall consist of eight (8) elected Executive Committee members, five (5) additional elected Board Positions.
- b) The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, Professional Coach Representative, Test/ Competition Director, Fundraising Director, Carnival Director.
- c) The Executive will be registered with Skate Canada.

- d) Terms of Office for each of the Executive Committee members shall be a two (2) year term: President, Secretary and Fundraising Director shall be up for election at the AGM on the even years and Vice-President, Treasurer, Test/ Competition Director and Carnival Director shall be up for election on the odd years. The Professional Coach Representative will be appointed annually amongst the hired coaches.
- e) The Executive will operate the business of the club on a day to day basis.
- f) The positions of President and Treasurer of the club should have served at least one year on the SM Board.
- g) No SM participant will be permitted to have ice until all executive positions on the Board are filled.
- h) The five (5) additional Board positions shall be: Canskate Director, Can Power Director, Junior Star Director, Senior Star Director, Synchro Director. Terms of office for each of the additional Board positions shall be a one (1) year term.
- i) In the event that no nominations are received by club for an Executive or Board position(s), existing Board of Directors shall be permitted to appoint individuals from within the SM membership by a majority vote of the Board.
- j) At all meetings of the Board of Directors, a quorum shall consist of a simple majority of the Board of Directors.
- k) Other committees from within the Board of Directors may be appointed from time to time at the discretion of the Board of Directors.
- l) The powers and duties of the Board of Directors shall be established via the bylaws determined by the Board of Directors.
- m) Coaches of SM shall be hired by contract annually, by the Board.

ARTICLE 6—Elections

- a) A nomination and elections procedure will be provided to all SM members for the upcoming Annual General Meeting at least thirty (30) days prior the Annual General Meeting.
- b) For voting purposes at the Annual General Meeting, voting members are defined in Article 4 – Membership, of this Constitution.

ARTICLE 7—Meetings

- a) The Club will hold its Annual General Meeting once per year. The date and location will be announced by the Board of Directors and held within thirty (30) days of the fiscal year end. (following the next regular meeting of the board, following the Carnival)
- b) All Board of Directors meetings shall be at the call of the President, except as outlined under item c) below.
- c) At the request of at least three (3) Board of Director members, (one of which being the: President, Vice President, or Treasurer) a special meeting can be called. No subject shall be discussed or considered at any special meeting, except that specified in the notice.

ARTICLE 8—Dissolution

In the event of dissolution of the SM, its property and assets, after payment of all liabilities, shall be distributed to a “like” organization; for example, another figure skating club in or around Melfort or Skate Canada, as agreed upon by the Board.

ARTICLE 9—Amendments

- a) Proposed amendments to the Constitution and Bylaws shall be voted on only at the SM Annual General Meeting.
- b) All notices of motion to amend the Constitution and or Bylaws must be submitted to the President in writing, prior to the start of the final meeting of the season, prior to the call of the AGM. (subject to Article 7a)
- c) Amendments to the Constitution must receive a majority vote of those members present and eligible to vote at the Annual General Meeting.
- d) Amendments to the SM Bylaws must receive a majority vote of those members present and eligible to vote at the Annual General Meeting.
- e) Amendments to the SM Policies and Procedures are exclusively at the discretion of the Board of Directors and must be voted on at a meeting of the Board of Directors.
- f) Amendments to the Constitution will only occur at the AGM on even years.
- g) Amendments to the Bylaws will only occur at the AGM on odd years.